

Introduction and Background

WesPay is a payments association dedicated to building and sharing knowledge to guide members through their payments journey, from concept to operation. We work with financial institutions, third-party payment providers and organizations supplying payment services related to operations and compliance, risk management and fraud, and payments strategy and planning. Twelve states – Alaska, Arizona, California, Colorado, Hawaii, Idaho, Nevada, New Mexico, Oregon, Utah, Washington and Wyoming, as well as American Samoa, Guam and the Northern Mariana Islands – constitute WesPay's service area.

We have an open position for an **Assistant Vice President (AVP) of Risk and Regulatory Compliance**. This role underscores our members' growing need to remain current with changing payment regulations and risk mitigation guidance.

The individual selected will assist with performing and developing the association's risk and compliance activities, including performing audits and risk assessments of our members and clients. This is an independent contributor role with no staff management responsibilities and will report to the association's Senior Vice President of Regulatory Compliance.

For proximity to our members, the selected individual would work from their home located near a large city/airport in WesPay's territory such as Los Angeles, Las Vegas, Phoenix, Salt Lake City, Tucson, Denver, or Albuquerque, or if located in the Bay Area, from WesPay's office in San Francisco.

Position Summary

The AVP of Risk and Regulatory Compliance is responsible for the execution of contracted services completed both on-site at client offices across WesPay's footprint as well as remotely where warranted. Primary services include ACH audits and risk assessments. Other payments consulting engagements may be assigned as needed. S/he serves as a payments Subject Matter Expert in responding to client questions on our Payments hotline and contributes to the development of new tools and services used by clients related to payments system compliance, risk and fraud.

Key Responsibilities

- Conduct on-site and virtual member ACH audits and risk reviews by analyzing client records, reports and policies and communicate findings by preparing a final written report and discussing findings with senior client staff.
- Answer member email and phone calls regarding payments-related questions, mostly related to ACH, check, Wire and faster payments channels.

- Identify needs and help to implement products and services to assist members with the growing complexity of payments regulatory compliance.
- Maintain professional and technical knowledge by attending educational workshops, reviewing professional publications, establishing personal networks and participating in professional societies.
- Serve as a speaker on relevant topics, both at WesPay/WesPay Advisors events and other industry forums.
- Supporting additional business needs such as assisting the Education Department in creating and/or presenting coursework in the form of workshops or teleseminars.

Skills and Qualifications

- Extensive knowledge of the ACH and Accredited ACH Professional (AAP) certification required.
- Strong knowledge of other payment systems including wire, check and credit/debit cards is helpful.
- Analytical thinker able to understand complex regulatory concepts and guidance, synthesize business implications and communicate an organized approach to audiences at varying levels within a client's organization.
- Excellent verbal, written, and presentation skills are required with the ability to interact professionally with a diverse group of executives, managers and subject matter experts.
- Self-motivated and ability to work both independently and in a team environment.
- Strong detail oriented, organized, and analytical skills.
- Business-required travel is anticipated, including trips requiring overnight stays. Busy seasons may require as much as 40% travel.
- Previous experience working from a home office with a remote team is helpful.



Compensation:

Salary commensurate with qualifications. Benefits include medical, dental, vision, short and long term disability insurance, along with life insurance, health care spending account, 401(k) with employer match, and paid vacation. To be considered for this position, please provide a resume with cover letter summarizing related experience and expertise.

For immediate consideration please submit your applications via email to Chris Selmi at cselmi@wespay.org. Please include the job title in the subject line.